



FACT SHEET



... from Ujima Consultants

A Case Managers Application

CaseMan is used to maintain long-term profile data on family relations, psycho-social, medical and client history information. A treatment plan and service delivery plus billing sources can be kept on the client, ready to report and distribute to multiple managers, funders, and others. Multiple reports meet most government mandates and include some management graphics. **CaseMan** has easy to use interface screens that make navigation quick and the user learning curve short.

Detailed client profile information is maintained in digital client folders. The digital folders have access to a large quantity of service entry information. Dates of service, categories or client usage can be tracked by source. The service category includes options for:

- Enrollments/Intake
- Family
- History
- Health Tracking, and
- Forms/Reports.

The client profile maintains various mandated government and research statistics.

Program Enrollment and Intake

The service category allows an agency to complete all its client intake and track enrollment information in one area. The screen is user friendly with data fields for common program requirements. The categories are all editable by System Administrators to allow the use of organization-specific terms and categories.

Related Adults and Children

This feature provides an agency access to data detailing a client's relationship with adults for traditional, non-traditional and alternative structures. Client's children can be setup to record various contact scenarios.

In-Take Screen

The service category allows easy access and change of the basic enrollment information for a client, as well as populating additional fields that may be required for program reporting. Multiple drop down menus allow for easy creation of treatment categories, counseling sessions and therapeutic visits.

Health Tracking

This feature provides an agency the ability to complete client health history, including special medical concerns. Standard vaccinations immunizations are preset categories along with health quick reports. Health records can be easily printed with some quick screens reports.

Forms/Reports

CaseMan includes more than 25 standard reports using quick form input screens. Each of the service categories that a client is tracked under can be quickly provided to reporting authorities. These forms and reports can be sent to reviewers with ease via e-mail or fax.

Administration and Reports

Staff tasks can be recorded against activities for billing purposes or compiled for management. System Administrator can make global category changes and control user access at different levels. Access for

printing can be limited and various client-warning notices can be set. This application offers multiple reports and executive graphs. **CaseMan** can be accessed remotely and is compatible with NetMeeting®.

UjimaSuites Integration

CaseMan integrates with other **UjimaSuites** packages such as **ShelterMe** for registering clients and taking background information of temporary housing clients. The application can also be used with two other **UjimaSuites** databases: **Children-In-Crisis (CIC)** for documenting necessary infant/youth foster care and **Crisis Referral** for tracking over the counter walk-ins, phone or interagency client referrals.

CaseMan is a **Ujima Consultants** copyright application available as a CD release. **CaseMan** is recommended for organizations that need to track client activities and having various funding sources. **CaseMan** can be used for agencies with senior centers, daycare and housing facilities.

Support

PRODUCT is developed and supported by **Ujima Consultants** which provides after-sales support for all **UjimaSuites** products as well as application training. We also administer **the FORUM**, an agency and practitioner's organization for users of **UjimaSuites** products. FORUM members review applications and provide input on task requirements and sample data.



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