



FACT SHEET



... from Ujima Consultants

CIC - Infant and Child Case Manager

CIC is used to maintain long-term profile data on infant/youth foster care, which is usually mandated because of problems in home, school or social situations

CIC allows a Case Manager to track various behavioral and social incidents. Family relationships can be noted and cross linked. Client history – including psycho-social and medical records – can be tracked, based on treatment plans and service delivery. All billing information is tied to the client record, ready to report and distribute to multiple management, funding and other sources.

There are multiple reports meeting most government requirements and some management graphics. **CIC** has easy to use interface screens that make navigation through the application quick, and the learning user curve short.

Detailed client information / profile data is maintained in a client folder. The folder contains a large number of service categories, and can track:

- Enrollments/Intake
- Dates of service
- Services rendered
- Family History
- Health
- ... and more.

The client profile part of **CIC** maintains information to fulfill various government and research statistical reporting requirements.

Program Enrollments

This module allows entry of all of the required enrollment and tracking information, with user-friendly screens containing data fields to track all commonly required information, and may be edited by the Systems Administrator to conform to local norms and/or use local terminology.

Family

This feature provides an agency the ability to record and track a child's familial relationships – including multiple step parents, step and half siblings, and more. Tracking is possible by traditional, nontraditional and alternative family structures. Sibling relations can also be followed, with areas for detailed comments that impact client and his/her family.

Intake Screen

The area allows easy access to modify basic enrollment / intake data for a child, as well as additional fields that may be required for program reporting.

Health Tracking

This feature provides an agency functionality to complete its entire child health history and note special medical concerns. Standard vaccinations and required immunizations are preset along with quick reports that can be edited to reflect local terminology. Treatment and health tracking reports are available along with special warning notes for legal concerns such as abuse or neglect.

Forms/Reports

This functionality allows the agency to generate more than 25 standard reports using quick form input screens. Each of the service categories under which a child is provided service can be quickly provided to reporting authorities using these pre-set forms and reports.

Administration and Reports

Staff activities can be recorded for billing purposes. System Administrator can make global category changes and control user access at different levels. Access for printing can be limited and various client-warning notices can be set. Staff job reports can be compiled for management, along with multiple reporting and analysis graphs. The program can be accessed over a network or from a remote site, and the database is compatible with NetMeeting®.

UjimaSuites Version Integration

This application integrates with other **UjimaSuites** packages such as:

- **ShelterMe** for registering clients and taking background information of temporary housing clients;
- **Caseman (a Case Managers Application)** for documenting counseling care and tracking medical history and background; and,
- **Crisis Referral** for tracking walk-ins, telephone or interagency client referral activities.

CIC is a **Ujima Consultants** copyright application available as a CD release. **CIC** is recommended for organizations that need to track client activities and having various funding sources. **CIC** can be used for agencies with senior centers, daycare and housing facilities.

Support

Children in Crisis is developed and supported by **Ujima Consultants** which provides after-sales support for all **UjimaSuites** products as well as application training. We also administer **the FORUM**, an agency and practitioner's organization for users of **UjimaSuites** products. FORUM members review applications and provide input on task requirements and sample data.



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